

# Notice of Annual General Meeting

The annual general meeting of the National Hedge Laying Society will be held at:  
**Salwarpe & District Village Hall**  
**Copcut Lane, Salwarpe, Worcestershire WR9 0AH**

**On Saturday**  
**23<sup>rd</sup> March 2019 10:00am**

Parking is available at the hall

## **Nominations for Trustees:**

Nominations are required for a total of Five Trustees: Chairman, Vice Chairman, Treasurer, and Two Others.

Anyone nominated as a Trustee must be:-

A paid up member of the NHLS, Over 18, resident in the UK, and must not have had any convictions for Bankruptcy or other financial irregularities. Anyone elected will be required to sign a declaration to this effect.

Persons nominated for any of these positions must have agreed to stand for election and must have a **proposer and seconder**.

## **Nominations for President & Secretary:**

Two other posts requiring nominations are: President and Secretary.

Must be paid up members of the NHLS, and must have agreed to stand for election and must have a **proposer and seconder**.

## **Nominations for Committee.**

As last year we are once again asking for nominations for the remainder of the committee to save time at the AGM.

Nominations are required for up to 30 members who are over the age of 18 and willing to stand. Should there be more than 30 nominations a secret ballot will be held. Committee members do not require proposers and seconders and may put themselves forward for election or have agreed to stand if nominated by someone else.

## **All Nominations.**

Nominations for all the above must be **made in writing** to reach the Secretary:

**Mr.D.Whitaker**

**2 Armitage Way, Galgate, Lancaster LA2 0BN**

**By last post on: Saturday 23<sup>rd</sup> February 2019**

## **Agenda:**

The agenda will include presentation of the annual accounts and financial report. The 2018 National Championship, the 2019 National Championship, and adoption of a New Constitution. Other Items for inclusion in the agenda may be sent to the secretary by 23<sup>rd</sup> February 2019 but the acting chairman reserves the right to defer these to the next committee meeting.

**NOTES:**

**Trustees:** Are the persons legally responsible for the management and finances of the Charity and should preferably have some knowledge/experience of good business practice.

**President:** The president has a key role in representing the society on formal occasions. It will normally be someone who has served for some time in other positions of the organisation and is generally respected by the membership. By convention the president does not have a vote

**Secretary:** Will be responsible for taking minutes of Trustee and Committee Meetings, receiving general correspondence and dealing with queries from the public. By convention the secretary does not have a vote.

**Committee:** Committee members play a key role in representing the membership, holding Trustees to account for their decisions and organising volunteers at events.

The AGM is perhaps the most important meeting held by the society.  
We urge as many members as possible to attend.

**Have your say and exercise your vote.**

Only paid up members who are 18 or over as at Midnight on the  
22<sup>nd</sup> March 2019 will be eligible to vote.